



St. Wilfrid's Church of England Primary School
Extra-curricular Activities and Clubs Policy

Our Christian Vision:

Our distinctive Christian vision is to follow Jesus' teaching, enabling all members of the school family to live and love fully. We aim for everything we do to be clearly reflected in our mission statement: **Love God, Love each other, Love learning.**

Let all that you do be done in love (1 Cor 16:14)

- Children of all ages will be encouraged to take part in extra curricular activities as appropriate. **School will actively promote extra-curricular activities to disadvantaged pupils**, identify barriers to club attendance and take measures to minimise these (eg.using Pupil Premium funding.)
- Prior to the organisation of any extra-curricular activity, the teacher concerned should discuss the event or club with the headteacher to ensure that content, programme, skills, supervision etc is suitable.
- A letter should be sent to the parents of the children involved to give all relevant information.
- **If a club is over-subscribed, the school will operate a waiting list.**

- Parents should return a permission using ParentApp. Medical requirements/needs should be made clear and confirmation of details noted. Children must not stay at school for an activity unless parent's permission is explicit.
- Children and their parents should always be notified well in advance of events and activities that require their presence after school.
- Where possible, teachers should arrange cover for their clubs in the case of their absence.
- Children and their parents should always be notified as soon as possible in the event of club cancellation.
- Notified finishing times should be adhered to. If children are not collected, school reserve the right to book them into The Orchard (if space is available) which may incur a charge.
- Registers will be taken for all extra-curricular activities, with a requirement for school to be notified by parents in cases of non-attendance.
- Collection arrangements must be stated and adhered to for all children. Children who are normally allowed to walk home in daylight hours, must be collected by an adult during Autumn 2 and Spring 1.
- The school reserve the right to re-allocate a place in a club (for persistent non-attendance or late collection, for example)
- For sports clubs, children should come to school in their uniform and bring their sports kit to change into.
- For clubs operated by an outside agency, a member of staff must hand over to parents on collection.